

REGULAR MEETING OF THE CARO CITY COUNCIL
December 15, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on December 15, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker and Jill White

Absent:

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests

AGENDA APPROVAL

25-M-264

Motion by Kish, seconded by Campbell to approve the agenda with the additions of: #10. – Interview Council Vacancy, #11. – Discussion/Action – Council Vacancy, #12. – Snow Ordinance Discussion
Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Bob Sturza – Commented on his concern with statements made regarding his council vacancy application.

Zach Corradi – Commented on his concerns with the new snow ordinance.

COMMUNICATIONS:

1. Planning Commission Meeting Minutes – December 9, 2025
2. Planning Commission Meeting Minutes – November 12, 2025 Amended

CONSENT AGENDA:

1. Regular Council Meeting Minutes – December 1, 2025
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Jon Beaupre

25-M-265

Motion by Parker, seconded by White to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. FY 2024-2025 Audit Approval – ATBD, Jamie Peasley

25-M-266

Motion by Kish, seconded by Campbell to approve and placed on file the FY 2024-2025 Audit as presented.

Motion carried.

2. Re-Appointment – Board of Review

25-M-267

Motion by Kish, seconded by Parker to approve the re-appointment of Ed Hodgkinson to the Board of Review for a 3-year term to expire January 2029.

Motion carried.

3. Council Meetings via You Tube

25-M-268

Motion by Parker, seconded by Campbell to approve the recording and posting of City Council meetings on the City's official YouTube channel, and to authorize the City Manager and/or City Clerk to implement the necessary procedures and equipment required to facilitate the recordings in compliance with all applicable laws and public record requirements.

Motion carried.

4. Certified Resolution – Application for Special Licenses, – D-Smilez, Event Date 01/25/2026

25-M-269

Motion by Kish, seconded by Campbell to approve the Certified Resolution – Application for Special Licenses, – D-Smilez, Event Date 01/25/2026.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.

Motion carried.

5. Ordinance No. 491 – Electronic Message Signs Ordinance – First Reading & Set Public Hearing – January 5, 2026 at 6:30 p.m.

25-M-270

Motion by Kish, seconded by Campbell to consider proposed Ordinance #491 adding regulations for electronic message signs to be read for the first time and schedule a Public Hearing and Second Reading of the Ordinance for Monday, January 5, 2026 at 6:30 p.m.

Motion carried.

6. Rezoning Request – 1081 Cleaver Road

25-M-271

Motion by White, seconded by Parker to rezone Parcel #050-034-000-20000-02 (formally parcels #050-034-000-2000-01 and #050-500-438-0400-01) to OS-1, Office Service, instruct the City Clerk to publish the notice of the rezoning in the Tuscola County Advertiser as required by City Ordinance, and update the Zoning Map to reflect the change.

Motion carried

7. 2026-2028 As-Needed Planning and Zoning Services

25-M-272

Motion by White, seconded by Parker to award a three-year contract for as-needed Planning and Zoning services to Rowe Professional Services based on the rates provided and authorize the City Manager to sign said contract.

Motion carried

8. 2026-2028 Biosolids Removal

25-M-273

Motion by Campbell, seconded by Kish to award a three-year contract for biosolids removal to BioTech Agronomic, Inc. based on the rates provided and authorize the City Manager to sign said contract.

Motion carried

9. Well #5 Cleaning and Pump Replacement

25-M-274

Motion by Kish, seconded by Campbell to accept the quotes from Peerless Midwest to clean and replace the pump at Well #5 for a total cost of \$49,736.00 and instruct the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the expense.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried

10. Interview – Council Vacancy
Council interviewed candidate – John Riley

11. Discussion/Action – Council Vacancy

25-M-275

Motion by Oedy, seconded by Kish to appoint John Riley to City Council for a partial term expiring November 2026.

Roll call vote: Oedy – yes, Parker – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.

Motion carried

12. Snow Ordinance Discussion
City Manager gave an explanation on the updated Snow Ordinance. Discussion followed.

ITEMS PENDING/POSTPONED:

1. Resolution No. 2025-9 – To Call a Special Election to Fill Vacancy on the City Council

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – No report
2. Chamber of Commerce (Manager) – Youth In Government gave a presentation, Discussed budget, Report given on Gingerbread Festival, Citizen of the Year is April 11, 2026, New Years Eve Event at Trudeau Square.
3. Downtown Development Authority (Kish) – Meeting was rescheduled for December 16, 2025.
4. Fair Board (Oedy) – No report
5. Parks & Recreation (White) – Meeting is December 16, 2025, Commented on Tree Lighting and Santa event.
6. Planning Commission (Vacant) – Recommended the rezoning request.

7. Tuscola County Board of Commissioners (Parker) – No report.

8. Zoning Board of Appeals (Mayor Snider) – No meeting.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

Tree City, approved by the State of Michigan, Gave an update on the WWTP project.

CLERK'S REPORT – Written report submitted.

Gave an update on the new website, Completed the MiPMC Level 2 Certification.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Randy Heckroth – Santa will be riding around town on Friday on the firetruck, Commended Caro PD Officer Avery and Officer Wessels on the actions taken during a mental health emergency call.

Councilor Jill White – Inquired on the status of the appraisal quotes for the Van Geisen Road property.

25-M-276

Motion by Parker, seconded by Campbell to adjourn the meeting at 8:05 p.m.

Motion carried.



Rita Papp, MiPMC2
City Clerk